




**DE PAUL COLLEGE, MYSORE**

Affiliated to Mandya University / AICTE Approved

**Enlightening to Empower**

## **INTERNSHIP DETAILS TO BE MAINTAINED**

- Students interested in pursuing an internship must ensure confirmation of their organization at least 2 weeks prior to the scheduled start date.
- Internships are only permitted between March 1<sup>st</sup> to March 31<sup>st</sup> 2025.
- It is mandatory for students to complete the Internship form, which must be signed by the Class In charge, Head of Department (HOD), Dean, and finally, the Principal.
- Consent letter/email from the parent is mandatory for doing internship both offline and online.
- Throughout the internship, students are required to maintain:
  - A daily attendance register, signed by both the intern and the reporting officer.
  - Daily work reports, organized by date wise.
  - An internship completion certificate, signed by the Head of the Organization.
  - Project report need to prepared and submitted to the concern college department project head within 30<sup>th</sup> April 2024.

  
Principal  
De Paul College  
Belagola PO - 571606  
Srirangapatna Taluk, Mandya Dist.  
☎ : 0821-2972047

**PRINCIPAL**